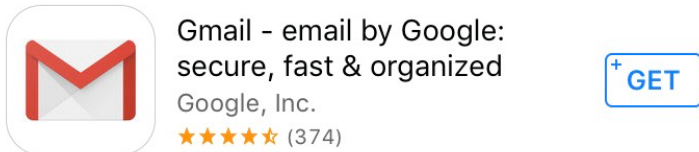


How to Setup your District Email on your Phone

You have two options on setting up your Gmail account on your phone.

The **first option** is to go to the App store on your device and download the Gmail App.



Once the Gmail App is downloaded, you launch the app and sign in and that's it.

Your **second option** is to use your devices default mail app.

If you have an iPhone, you will go to Settings> Mail> Accounts> Add Account> Google> Sign in.

If you have an Android phone, please follow the steps below.

1. Tap the **Settings** > **Accounts** > **Add account** > **Google** to add your G Suite account.
2. Select **Existing** and enter your full G Suite email account address as your username, and enter the password that matches the account.
3. Tap **OK** to agree to the Terms of Service. The device signs in to your domain. This process may take a few minutes.